Thank you for agreeing to organize a team for Legacy Labyrinth Project’s Walking to Connect fundraiser!

**Instructions for Team Set Up & Receiving Donations**

It is really easy to set up a team for your Walk to Connect. In so doing, you will have your own donation page to share with people that will show:

* Your Team’s individual fundraising goal (which you set)
* A donate button for your supporters to use for credit card donations
* When and where you are doing your walk
* Info about LLP
* Info about why you are Walking to Connect (which you can input)

Set up your team here:

https://legacylabyrinthproject.kindful.com/llpwtc24

* Click on Create a Team

SAVE YOUR LOGIN Info!

You will need your login to go back to your team page and enter pledges, if you need to do that later (explained further below).

Here, you can customize your team images and messages. We have already added a main image and some details.

If you are doing a walk on a specific date and at a place, put that info under the About section. People do not have to attend your walk to donate or sponsor your team.

To view your team page for sharing, click on “Public Page” at the top of the screen. Copy and save your Team’s page URL so you can put it in an email if you want to. You will be able to share your team page using the Facebook and X Social Media Links located on your team Public Page.

About collecting donations:

If you are inviting people to walk with you, they can donate in these ways:

1. Go to your Team page prior to the walk and click donate.
2. Come to the walk and use their phone to donate using your team page link.
3. **You can input a pledge for them** (so it goes on your Team total) on your Team Management Page, *while* *at your walk*,

To input a pledge:

The donor can mail their check later to:

Legacy Labyrinth Project

P.O. Box 27545

Denver, CO 80227

Include a note that it is for their pledge from your Team’s walk.

* Go to your team fundraising page
* At the top right, it says “Have a Donor Account? Sign in”
* Click there to sign in.
* Left Column: Click on Causes
* Your will see your Team, click on Details
* At the top of the page, click on Enter Pledge
* Fill out the form